



Mark Community Land Trust

Minutes of Mark CLT Board Meeting held in Mark Church Hall on Wednesday 18th January 2017 commencing at 10:00 hours.

Present: Simon Emary (SE), Geoff Francis (GF), Jan Horn (JH), Gareth Woodcock (GW), John Spencer (JS), Mark Johnson (MJ)

1. **Apologies for absence:** None
2. **To receive any Disclosures of interest** – Geoff Francis - Mark Parish Council, Jan Horn & Mark Johnson – Mark Community Association.
3. **Chairman's Business** –
 - 3.1.1. SE to step down as Chair. New Chair to be elected at next Board Meeting
 - 3.1.2. SE reported on a brief meeting he had with Mrs Human where she asked for a list of Members and a copy of the Rules. Rules have been provided. Concerns in respect of Members list due to Data Protection Act. Enquiries to be made.
4. **Minutes of meeting** held on 15th December 2016 – Approved and signed
5. **To discuss and agree residency criteria for Board Directors** – Resolution proposed that 'Board Members other than those co-opted should be residents of Mark'. Proposed by MJ, seconded by JS. Vote Results – 6 for, none against. Resolution carried. MCLT rules and or Standing Orders will be amended accordingly.
6. **Board Director's vacancy** - concur process * (Nomination form & proposed email) – Agreed. Nomination form to be updated to reflect village residency requirement.
7. **To Review Membership application and acceptance process** – Membership form to be amended to remove statement re 'application approval by Board Members' to reflect rules.
8. **Publication of Steering Group Meeting Notes** – Agreed they will not be published on the website or shared with members due to Data Information security concerns.
9. **Publication of Board Meeting Minutes** – Agreed to post these on the website.
10. **Indemnity Insurance** – JS advised Indemnity insurance has now been secured.
11. **Membership/Shares** – 117 members, 532 shares held.
12. **Accounts** – Accounts reviewed and accepted. £16,165.90 in bank, £61 cash in hand.
 - 12.1. Engineer and architect pre-planning fees still to be paid.
13. **Date of next Board Meeting** – Wednesday 12th April 10am, Mark Church Hall

ACTIONS:

Amend Rules/Standing orders as per 5 above.	Action: JH
Amend Membership form as per 7 above	Action: JH
Amend Directors Nomination Form as per 6 above	Action: JH
Publication of Board Meeting minutes on website	Action: JH

MCLT Board Meeting Minutes

Meeting date 18th January 2017

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