



**REGISTERED ADDRESS:**

**Mark Community Land Trust Ltd  
Mallards  
Fishers Lane  
Mark  
Highbridge  
Somerset  
TA9 4LZ**

**Registration No: 7131R**

**Tel: 01278 641304**

**Minutes of Mark CLT Board Meeting held in Mark Church Hall on Wednesday 14<sup>th</sup> October 2015 commencing at 10:00.**

**Present:** Simon Emary (SE), Mike Schollar (MS), John Spencer (JS), Geoff Francis (GF), Jan Horn (JH), Sally Flack (SF), Hattie Stevens (HS)

1. **Apologies for absence** – None
2. **To receive any Disclosures of interest** - Geoff Francis & Sally Flack, Mark Parish Council. Sally Flack & Jan Horn, Mark Community Association and Sally Flack, Mark Cricket Club.
3. **Minutes of meeting held on 1<sup>st</sup> July 2015** – Agreed
4. **Matters arising** –
  - 4.1. Housing needs survey, revised document provided by Duncan Harvey, SDC. To be reviewed during today's SG meeting.
  - 4.2. SE gave an update on the Public meeting and it's outcome to those board members not able to attend.
5. **Affordable Housing Project** – Supplier quotes required to apply for first stage survey grant received by SW. Grant application to be completed. SW/MS progressing. Title deeds copies being obtained by Susan Nesbitt
6. **Accounts** - £314 in bank, £36 in petty cash as of today's date, copy of accounts shared with board members.
7. **Membership** – 83 members as of today's date
8. **Shares** – 360 issued
9. **Code of Conduct** – Agreed, to be included in Standing Orders
10. **Amendment to Rule 22.1** – Increase number of Directors to three to form a quorum at a Board Meeting – Agreed, amendment to rules to be followed up by MS

Meeting closed at 11am.

Signed:

S Emary, Chairman